

REPUBLIC OF CAMEROON

PEACE - WORK - FATHERLAND

DECREE N° 1 of 02 NOV 2018  
 on the establishment, organisation and functioning of  
 the National School of Local Administration.

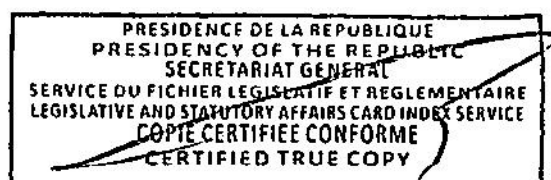
**THE PRESIDENT OF THE REPUBLIC,**

- Mindful** of the Constitution ;  
**Mindful** of Law No. 2004/017 of 22 July 2004 to lay down guidelines on decentralisation ;  
**Mindful** of Law No. 2004/018 of 22 July 2004 to lay down rules applicable to councils ;  
**Mindful** of Law No. 2004/019 of 22 July 2004 to lay down rules applicable to regions ;  
**Mindful** of Law No. 2017/010 of 12 July 2017 to lay down rules applicable to public establishments ;  
**Mindful** of Law No. 2018/011 of 11 July 2018 to lay down the transparency and good governance code in the management of public finance in Cameroon ;  
**Mindful** of Law No. 2018/012 of 11 July 2018 to lay down the financial regime of the State and other public bodies ;  
**Mindful** of Decree No. 2011/408 of 9 December 2011 to organise the Government, as amended and supplemented by Decree No. 2018/190 of 2 March 2018 ;  
**Mindful** of Decree No. 2018/449 of 1 August 2018 to organise the Ministry of Decentralisation and Local Development ;  
**Mindful** of Decree No. 2018/635 of 31 October 2018 to reorganise the Special Council Support Fund for Mutual Assistance ;

**HEREBY DECREES AS FOLLOWS**

**PART I**  
**GENERAL PROVISIONS**

**Article 1.-** This Decree lays down the establishment, organisation and functioning of the National School of Local Administration (NASLA).



**Article 2.-** Within the meaning of this Decree, "Local Administration" shall be understood as the administration of Local Councils, Regions and any other decentralised entity as well as their establishments, trade unions, and associations.

**Article 3.-** (1) NASLA shall be a public administrative and professional establishment, with a distinct legal personality and financial autonomy.

(2) It shall be headquartered in Buea.

(3) NASLA may organise its activities across the national territory.

**Article 4.-** NASLA shall be under the technical supervision of the Ministry in charge of Regional and Local Authorities and the financial supervision of the Ministry in charge of Finance.

**Article 5.-** (1) NASLA shall ensure professional training in areas of local administration in accordance with the general guidelines defined by the Government.

As such, it shall provide :

- diploma initial training ;
- in-service training ;
- specific training ;
- applied research on the management of Regional and Local Authorities.

(2) NASLA shall perform any other duties assigned to it by the Government.

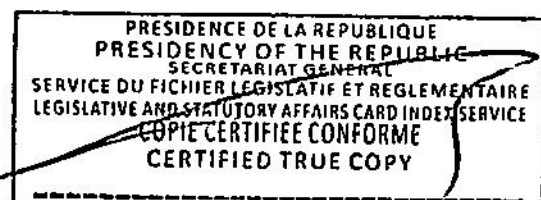
**Article 6.-** NASLA shall liaise with Regional and Local Authorities, their establishments, and trade unions or associations to assess training needs in local administration. It shall then prepare training plans.

**Article 7.-** NASLA shall guarantee equal access to lectures and training in English and French, to any Cameroonian meeting the academic requirements, within its accommodation capacity.

## PART II ORGANISATION AND FUNCTIONING

**Article 8:** NASLA shall be governed by two bodies :

- The Board of Directors ;
- The Directorate General.



SECTION I  
THE BOARD OF DIRECTORS

**Article 9.-** (1) The Board of Directors shall be chaired by an official appointed by decree of the President of the Republic.

(2) It shall consist of the following members :

- one (1) representative of the Presidency of the Republic ;
- one (1) representative of the Prime Minister's Office ;
- one (1) representative of the Ministry in charge of Regional and Local Authorities ;
- one (1) representative of the Ministry in charge of Finance ;
- one (1) representative of the Ministry in charge of Territorial Administration ;
- one (1) representative of the Ministry in charge of Higher Education ;
- one (1) representative of the Ministry in charge of Land Tenure ;
- one (1) representative of the Special Council Support Fund for Mutual Assistance ;
- two (2) representatives of Regional and Local Authorities ; and
- one (1) staff representative.

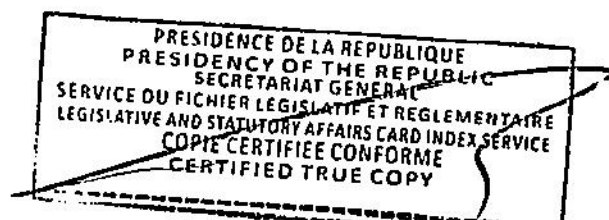
(3) The Board Chair may invite any other person by virtue of their skills to attend Board meetings in a consultative capacity.

**Article 10.-** (1) The Board Chair shall be appointed by presidential decree for a three (3) year mandate, renewable once.

(2) Board members shall be designated among senior officials with established professional reputation, on the proposal of the heads of the administrative bodies, institutions or associations they belong to, at the behest of the Minister in charge of Regional and Local Authorities. They shall be appointed by presidential decree for a three (3) year mandate, renewable once.

(3) Their mandate shall expire at the end of the specified period, through death, or resignation. It shall also end after losing the capacity which led to the appointment, or by dismissal due to serious misconduct or actions which are incompatible with the function of Board member.

(4) In case a Board member dies during his mandate or can no longer exercise his duties, he shall be replaced for the rest of his mandate under the same conditions as for his appointment.

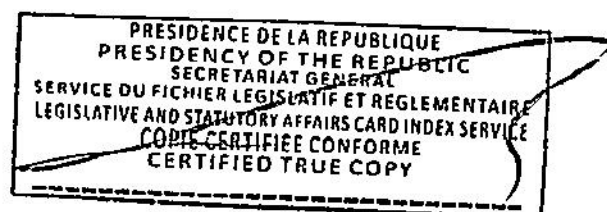


**Article 11.-** (1) The Board of Directors shall have the powers to define and direct the policy of NASLA and evaluate its management within the scope of its corporate purpose.

(2) To this effect the Board shall in particular :

- set the objectives and approve the performance plan of NASLA;
- adopt the budget with an annual performance plan, and balance the books every financial year;
- ensure compliance with rules of governance;
- approve annual performance reports drawn up by the Director General;
- approve the training master plan;
- adopt the internal rules and regulations, the organisational chart, the organisational and staff plan, the salary scale and staff bonuses proposed by the Director General;
- authorise the recruitment of staff in accordance with the recruitment plan proposed by the Director General and approved by the Board;
- authorise the dismissal of staff on the proposal of the Director General;
- appoint the Deputy Director, Director and staff of equivalent status on the proposal of the Director General;
- appoint or dismiss representatives of NASLA in General Assemblies and Board Meetings of other structures;
- receive all gifts, bequests and subsidies;
- approve performance contracts or any other convention, including loans prepared by the Director General which have a budgetary impact;
- determine sitting allowances for the President and members of the pedagogic council, teachers' council and disciplinary council, in accordance with the laws and regulations in force and budgetary provisions;
- determine the monthly salaries and bonuses of the Director General and the Deputy Director General in accordance with the rules and regulations in force;
- determine salaries for part-time teachers;
- authorise the disposal of movable and immovable property, tangible and intangible assets, in accordance with the laws in force, after the approval of the Minister in charge of Regional and Local Authorities;
- authorise participation and/or membership in associations, groupings, and other bodies.

(3) The Board may delegate some of its powers to the Director General, except the adoption of the budget and performance plan, as well as the approval of



annual performance reports. He shall account, as and where appropriate, for the use of this delegation of powers.

**Article 12.-** (1) The Board Chair and members shall be subject to restrictive measures and incompatibilities provided for by the law and regulations in force.

(2) Furthermore, they shall show restraint and confidentiality with respect to information, deeds and actions which of which they become apprised during the discharge of their duties.

**Article 13.-** (1) Convened by its Chair, the Board shall meet in ordinary session twice (2) a year with one (1) session to vote the budget and the other to balance the books and review its annual performance.

(2) However, the Board may be convened for an extraordinary session by the Board Chair or upon request of two thirds (2/3) of its members for a specific agenda.

(3) If the office of the Board Chair becomes vacant due to death, resignation, or breach of duty, Board sessions shall be convened by the Minister in charge of financial supervision, at the behest of the Director General or two thirds (2/3) of its members.

(4) Board sessions convened in accordance with paragraph (3) above shall be presided over by a Board member, elected by his peers.

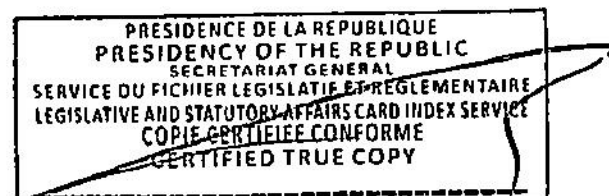
(5) The Board Chair shall be in breach of his duty if he fails to convene two (2) sittings of the Board per year, or refuses to abide by the request of 2/3 of members.

**Article 14.-** (1) Convening notices shall be by letter, fax, telex, telegram, or any other means leaving a written trail, and addressed to members, fifteen (15) days at least before the date of the scheduled meeting.

(2) In case of emergency, the deadline referred to in paragraph (1) above may be reduced to five (5) days.

**Article 15.-** (1) If a Board member is unable to attend a meeting, he shall be represented by another member. However, no Board member may, during the same session, represent more than one Board member.

(2) Members present at Board meetings or represented therein by a proxy shall be considered as having been duly notified.



(3) Should the Chair be unavoidably absent, the Board shall elect a session Chair from the members by a simple majority of the members present or represented.

**ARTICLE 16.-** (1) The Board of Directors may validly deliberate on the agenda if two thirds of members are present. If the quorum is not reached at the time of the meeting after first notice, the quorum shall be reduced to half the number of members at the next meeting.

(2) Each member shall have one vote. Decisions shall be made by a simple majority of members present or represented. In case of a tie, the Chair shall have the casting vote.

**ARTICLE 17.-** (1) The Director General of NASLA shall manage the secretariat of the Board.

(2) Minutes of meetings shall be recorded in a special register kept at the headquarters of NASLA either by the Board Chair, the session Chair or the Secretary. The names of members present or represented at meetings and those of any invited consultants shall be recorded in the minutes. The minutes shall be read and approved by the Board at the next meeting.

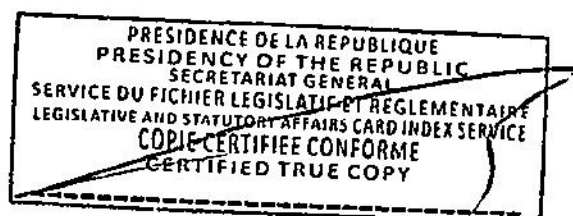
**ARTICLE 18.-** (1) The duties of members of the Board of Directors shall be honorary. However, Board members shall be entitled to working facilities, sitting allowances, and may be reimbursed travel expenses upon presentation of documentary evidence.

(2) The Chair of the Board of Directors shall be entitled to a monthly allowance.

(3) The sitting and monthly allowances referred to in paragraphs (1) and (2) above shall be determined by the Board of Directors, within the limits specified by the laws in force.

## SECTION II THE DIRECTORATE GENERAL

**ARTICLE 19.-** (1) The management of NASLA shall be placed under the authority of the Director General, assisted where necessary by a Deputy Director General, both appointed by the President of the Republic for a term of three (3) years, possibly renewable twice.





(2) The Director General and his deputy shall be subject to the restrictive measures and incompatibilities provided for by the laws in force.

**ARTICLE 20.-** (1) The Director General shall be responsible for the pedagogic, administrative and financial management of NASLA, under the supervision of the Board of Directors to whom he shall be accountable.

(2) In this regard, the Director General shall amongst other things :

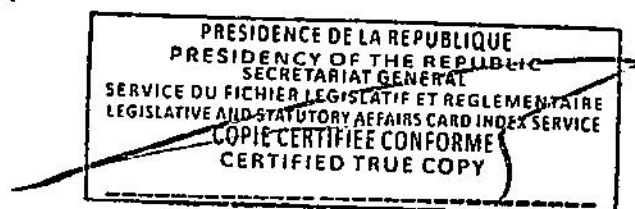
- propose the agenda of Board meetings ;
- prepare draft budgets and project plans ;
- produce administrative accounts and annual performance reports ;
- prepare Board meetings and implement resolutions and decisions ;
- ensure the material organisation of the competitive entrance examination into NASLA ;
- enforce the pedagogic system, in accordance with relevant laws and regulations ;
- draft training plans based on an analysis of training needs, to be submitted to the Board of Directors ;
- draft working documents ;
- organise pedagogic activities ;
- recruit, appoint and dismiss staff, subject to the powers vested in the Board of Directors in this area.
- manage and evaluate staff ;
- choose facilitators and part-time teachers ;
- manage movable and immovable property, and tangible and intangible assets belonging to NASLA, in accordance with the laws in force ;
- take any precautionary measures for the proper functioning of NASLA, subject to the provision of a report to the Board of Directors ;
- represent NASLA in all civil matters and in court.

(3) He shall attend Board meetings in an advisory capacity.

(4) The Director General may delegate part of his powers to some officials of NASLA.

**ARTICLE 21.-** (1) The Director General shall be accountable to the Board of Directors, which may sanction him for gross mismanagement or any conduct likely to affect the proper functioning or image of NASLA.

(2) The Board of Directors may impose one of the following sanctions on the Director General :



- The suspension of some of his powers ;
- The suspension from duty for a limited duration ;
- The suspension from duty with immediate effect, with a request for dismissal addressed to the President of the Republic.

(3) In case of suspension of the Director General, the Board of Directors shall take all necessary measures to ensure the smooth running of NASLA.

(4) Decisions shall be forwarded by the Board Chair to the Ministry in charge of Regional and Local Authorities and the Ministry in charge of Finance, for their information.

(5) Decisions shall be taken by a two-thirds (2/3) majority of the Board of Directors.

**ARTICLE 22.-** (1) In case of temporary absence of the Director General, he shall be replaced provisionally by his deputy. In case of absence of the latter, the Director General shall appoint an official holding at least the position of Director to deputise.

(2) In the event of the death, resignation or permanent absence of the Director General, and pending the appointment of a new Director General, the Board of Directors shall take all necessary measures to ensure the smooth running of NASLA.

(3) Should a sanction be imposed on the Director General and his deputy in accordance with paragraph (2) of Article 21 above, the Board of Directors shall take all appropriate measures to ensure the smooth running of NASLA.

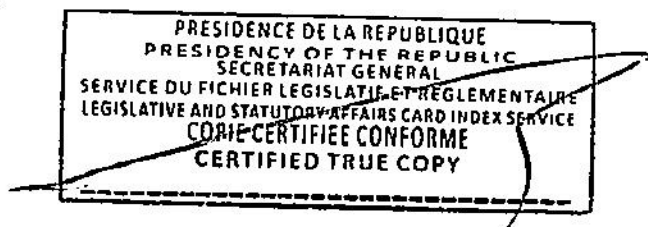
**ARTICLE 23.-** The Deputy Director General shall assist the Director General in academic supervision and in the organisation and coordination of pedagogic activities.

**ARTICLE 24.-** (1) The compensation and benefits of the Director General and Deputy Director General shall be determined by the Board of Directors on a two-thirds majority of its members, subject to the limits specified by the laws in force.

### **PART III** **NON-TEACHING STAFF**

**ARTICLE 25:** Non-teaching staff of NASLA shall comprise the following :

- Directly recruited staff ;





- Civil servants on secondment and State employees governed by the Labour Code and posted to NASLA ;
- Seasonal or part-time staff, whose terms of recruitment, remuneration and contract termination shall be set forth in the staff regulations.

**ARTICLE 26.-** Civil servants on secondment and State employees governed by the Labour Code and placed at the disposal of NASLA shall be governed by labour legislation throughout their career, subject to the provisions of the General Rules and Regulations of the Public Service and special texts on retirement, advancement and the end of the period of secondment.

**ARTICLE 27.- (1)** Regardless of their original status, civil servants on secondment and State employees governed by the Labour Code shall be remunerated in full by NASLA.

(2) The remuneration referred to in paragraph (1) above shall consist of wages and perquisites, allowances, bonuses and other advantages provided by NASLA.

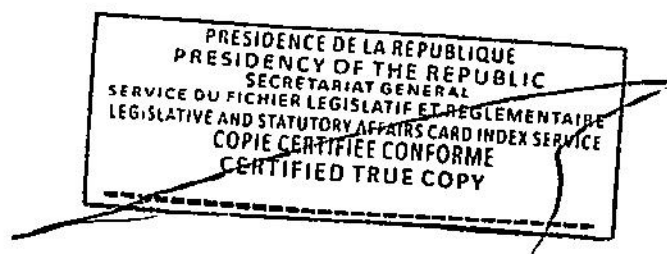
**ARTICLE 28.- (1)** Staff of NASLA may not, in any form whatsoever, directly or indirectly bid for or win contracts related to the school's activities.

(2) With the exception of part-time teaching staff and the lecturers referred to in Article 29 below, staff of NASLA may not, under any circumstances, receive remuneration in any form from another organisation or have any direct interest in operations funded by NASLA during their contract with NASLA.

**ARTICLE 29.- (1)** The civil and/or criminal liability of staff of NASLA shall be subject to ordinary law provisions.

(2) Disputes between NASLA and its staff shall fall under the jurisdiction of the ordinary courts.

**ARTICLE 30.- (1)** The appointment of the Director General or Deputy Director General of NASLA shall not confer on either the status of employee of NASLA, unless the incumbent previously had a contractual relationship with NASLA.



## PART IV TEACHING STAFF

**ARTICLE 31.-** (1) Training in NASLA shall be delivered by permanent or part-time teachers and lecturers.

(2) Teachers shall be chosen from among senior civil servants and high-ranking contract workers employed by the State or by Regional and Local Authorities, lecturers of public or private higher education, or other persons with the necessary experience and qualifications.

**ARTICLE 32.-** (1) Permanent teaching staff of NASLA shall be appointed by the Board of Directors, after consultation with the Pedagogic Council.

(2) Part-time teaching staff and lecturers shall be recruited by the Director General, after consultation with the Pedagogic Council.

**ARTICLE 33.-** The terms and conditions for recruitment and remuneration of NASLA teaching staff shall be determined by the Board of Directors.

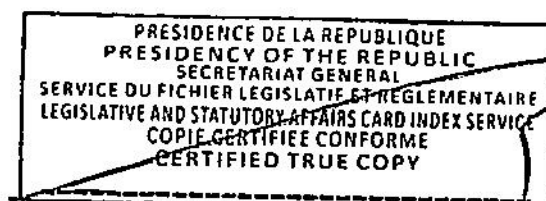
## PART V GENERAL SYSTEM OF TRAINING AND STUDENT ADMISSION REQUIREMENTS

### SECTION I THE GENERAL SYSTEM OF TRAINING

**ARTICLE 34.-** (1) The diploma initial training offered by NASLA shall comprise three (3) cycles with admission by competitive entrance examination :

- Cycle A for senior executives of local administration ;
- Cycle B for mid-level staff of local administration ;
- Cycle C for specialised workers of local administration.

(2) The duration of training in the cycles provided for in paragraph (1) above shall be two (2) years. It shall be evidenced by a diploma issued by the Minister in charge of Regional and Local Authorities, at the behest of the Director General of NASLA.



**ARTICLE 35.-** (1) NASLA shall provide in-service training in accordance with the conditions set forth by an order of the Minister in charge of Regional and Local Authorities.

(2) The in-service training referred to in paragraph (1) above may not exceed a period of six (6) months.

**ARTICLE 36.-** (1) Where necessary, NASLA may organise specific training sessions for :

- Locally elected officials ;
- Officials exercising State supervision on regional and local authorities ;
- Officials in charge of technical and/or social services in local councils ;
- Officials in charge of technical and/or social services in devolved State services ;
- Civil status officials ;
- Staff of associations, organisations or any other groups acting on behalf of local councils.

(2) The sessions provided for in paragraph (1) above may not exceed a duration of three (3) months. They shall be evidenced by an attestation issued by the Director General of NASLA.

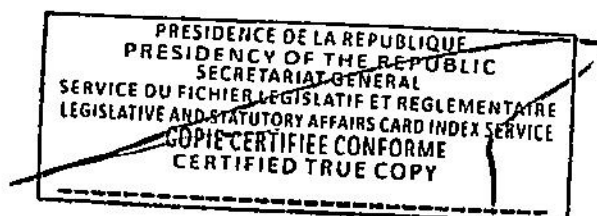
**ARTICLE 37.-** (1) As part of diploma initial or in-service training, NASLA may implement applied research projects or organise colloquia, seminars or conferences on issues related to the implementation of decentralisation to promote local development.

(2) The results of applied research by NASLA may be published after evaluation by the Pedagogic Council.

**ARTICLE 38.-** (1) The system of education in NASLA and all modalities for the organisation of in-service and specific training shall be determined by an order of the Minister in charge of Regional and Local Authorities.

## SECTION II ADMISSION REQUIREMENTS

**ARTICLE 39:** (1) NASLA students for diploma initial training shall be admitted through a competitive entrance examination.



(2) Subject to the provisions of relevant specific texts, competitive entrance examinations shall be open to candidates who are :

- a) Cameroonians ;
- b) Aged at most thirty-five (35) on 1 January of the year of the examination, and holders of :
  - a Bachelor's Degree or a recognised equivalent, for Cycle A;
  - a *Baccalauréat*, GCE Advanced Level or a recognised equivalent, for Cycle B ;
- c) Aged at most thirty (30) on 1 January of the year of the examination and holder of a *Brevet d'Etudes du Premier Cycle*, a GCE Ordinary Level or a recognised equivalent, for Cycle C.

**ARTICLE 40.-** (1) Competitive entrance examinations shall be launched by an order of the Minister in charge of Regional and Local Authorities.

(2) The instrument launching the examination shall determine the number of seats, the requirements, the programme and the date of the examination for each cycle.

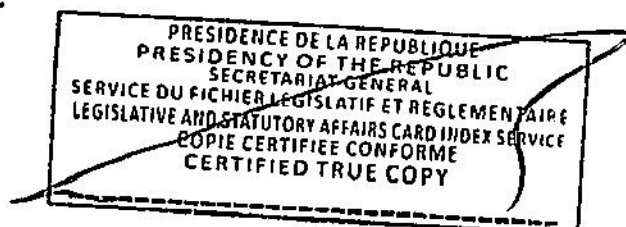
(3) An order of the Minister in charge of Regional and Local Authorities shall set forth the modalities for the material organisation of the examination, marking, compilation and publication of results.

**ARTICLE 41.-** Foreign candidates shall be admitted based on a review of their files, or where applicable, in accordance with the provisions of agreements signed with NASLA and international obligations of the State, subject to the number of seats available and after approval by the Minister in charge of Regional and Local Authorities.

**ARTICLE 42.-** Candidates who complete their training with an average of at least 12/20 shall be awarded the following certificates :

- Certificate of Senior Executive of Local Administration (DCSAL), for Cycle A;
- Certificate of Mid-Level Staff of Local Administration (DCMAL), for Cycle B;
- Certificate of Specialised Worker of Local Administration (DASAL), for Cycle C.

**ARTICLE 43.-** (1) Trainees shall be admitted for in-service training at NASLA depending on space availability.



(2) They shall be awarded an end of training certificate by the Director General.

## PART VI CONSULTATIVE BODIES

### SECTION I THE PEDAGOGIC COUNCIL

**ARTICLE 44.-** (1) A "Pedagogic Council" shall be created within NASLA.

(2) The Pedagogic Council is an advisory body responsible for issuing opinions and recommendations on the pedagogic activities of NASLA, especially on :

- training issues;
- the curricula and their implementation modalities;
- the system, organisation, programme and methods of assessment;
- the evaluation of the school's academic performances;
- the creation of new teaching units in the field of local administration;
- the definition of teachers' profiles;
- the appointment of permanent teachers and recruitment of part-time teachers and lecturers;
- applied research activities developed by NASLA;
- the publication of research findings.

(3) It shall give its opinion on all issues raised by the Director General or the Board of Directors.

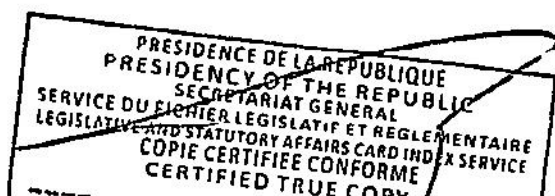
(4) The activities of the Pedagogic Council shall be sanctioned by a report signed by its President.

**ARTICLE 45.-** (1) The Pedagogic Council shall consist of the following :

**President** : The Director General of NASLA.

**Members** :

- the Deputy Director General of NASLA;
- the Director in charge of the Human Resources of Regional and Local Authorities in the Ministry in charge of Regional and Local Authorities;
- three (3) teacher representatives;
- four (4) representatives of regional and local authorities, that is, two (2) for the Councils – one local representative and one administrative staff member;



and two (2) for the Regions - one local elected official and one administrative staff member;

- one (1) student representative.

(2) The members of the Pedagogic Council shall be designated by the heads of the bodies or structures they work for.

(3) The composition of the Pedagogic Council shall be established by an act of the Board Chair.

(4) The President of the Pedagogic Council may invite anyone, by virtue of their skill, to take part in deliberations of the Council in an advisory capacity, especially the Presidents of Professional Orders related to courses taught at NASLA.

(5) Deliberations of the Pedagogic Council shall be adopted by simple majority of votes of the members present. In the event of a tie, the President shall have the casting vote.

ARTICLE 46.- The Pedagogic Council shall be renewed every two (2) years.

ARTICLE 47.- The Pedagogic Council shall meet as and whenever necessary and at least twice a year, on the convening of its President.

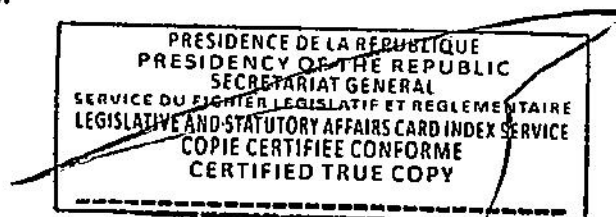
ARTICLE 48.- The running funds of the Pedagogic Council shall be provided by the budget of NASLA.

## SECTION II THE TEACHERS' COUNCIL

ARTICLE 49.- A Teachers' Council shall be created within NASLA.

ARTICLE 50.- The Teachers' Council is an advisory organ in charge of supporting the Directorate General in the following areas :

- programming of teachers;
- course allocation to teachers;
- management of teachers' careers;
- discipline of teachers;
- production of the academic scoreboard;
- improving academic performance;
- organising examinations.





**ARTICLE 51.-** (1) Presided over by the Director General, the Teachers' Council shall be made up of :

- The Deputy Director General of NASLA ;
- The heads of departments ;
- Permanent teachers ;
- Two (2) representatives of part-time teachers.

(2) The Teachers' Council shall meet at least twice a year in ordinary session on the convening of its President. It may also meet in an extraordinary session as and where necessary.

(3) Its deliberations shall be adopted by simple majority of votes of members present. In the event of a tie, the President shall have the casting vote.

(4) The composition of the Teachers' Council shall be established by a decision of the Director General of NASLA.

### SECTION III THE DISCIPLINARY COUNCIL

**ARTICLE 52.-** A Disciplinary Council shall be created within NASLA whose mission, composition and operating methods shall be established by the internal rules and regulations.

## PART VII FINANCIAL PROVISIONS

### SECTION I RESOURCES

**ARTICLE 53.-** The financial resources of NASLA are public funds managed according to the laws and regulations in force.

**ARTICLE 54.-** The resources of NASLA shall come from :

- State subventions ;
- contributions from regional and local authorities following the modalities established by a specific text of the Minister in charge of Regional and Local Authorities ;
- competitive examinations fees, students' school fees and training fees of interns ;



- contributions from the Special Council support Fund for Mutual Assistance or any other similar organisation ;
- resources from the activities of NASLA ;
- gifts and bequests ;
- proceeds from the use of property and services ;
- support within the framework of international partnership ;
- all other resources allocated to it or entrusted to its management with reference to its missions.

**ARTICLE 55.-** Public and national property, as well as private State property which have been transferred to and used by NASLA in accordance with the laws governing public property, shall maintain their original status.

## SECTION II BUDGET AND ACCOUNTS

**ARTICLE 56.-** (1) The draft annual budget, the performance plan and NASLA investment plans shall be prepared by the Director General and adopted by the Board of Directors.

(2) The budget of NASLA shall be presented in the form of sub-programmes coherent with Government's objectives in the area of decentralisation and local development.

**ARTICLE 57.-** The budget of NASLA shall be adopted by the Board of Directors and transmitted for approval to the Minister in charge of Finance.

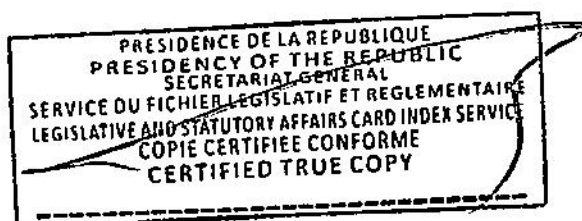
**ARTICLE 58.-** (1) The budget shall be adopted by the Board of Directors.

(2) It shall be enforced immediately it is adopted by the Board of Directors subject to any contrary provisions of the laws and regulations in force.

**ARTICLE 59.-** (1) The Director General shall be the chief authorising officer of the NASLA budget.

(2) Based on the proposal of the Director General, secondary authorising officers may be appointed by the Board of Directors.

**ARTICLE 60.-** The budget of NASLA must be balanced.



**ARTICLE 61.-** Resources belonging to NASLA shall be collected and managed by the State Accountant appointed by the Minister in charge of Finance, according to the laws and regulations in force. However, the necessary funds to cover the running and investment expenditure of NASLA may be deposited in a bank account, after the authorisation of the Minister in charge of Finance.

**ARTICLE 62.-** The accounts of NASLA must be accurate, honest and must present a true and fair view of the school's resources and financial situation.

**ARTICLE 63.-** (1) NASLA shall keep three (3) types of accounts :

- A budgetary accounting of revenue and expenditure ;
- A general accounting;
- A cost accounting.

(2) It may also have other types of accounting.

(3) All revenue and expenditure of NASLA shall be included in the budget adopted by the Board of Directors.

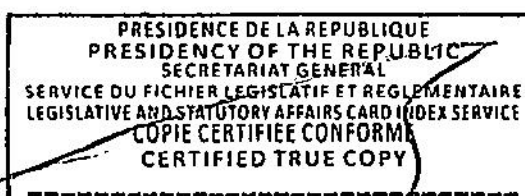
**ARTICLE 64.-** The Director General shall present to the Board of Directors and, as the case may be, to the Minister in charge of Finance and the Minister in charge of Regional and Local Authorities, the administrative and management accounts and the annual performance reports within six (6) months following the close of the fiscal year.

**ARTICLE 65.-** The specialised Financial Controller and the Accounting Officer appointed to NASLA shall exercise their missions in accordance with the laws and regulations in force.

## **PART VIII** **MONITORING MANAGEMENT AND CONTROL**

**ARTICLE 66.-** (1) The Board of Directors shall monitor the management and evaluate the performance of NASLA.

(2) As such, the Director General of NASLA shall forward to the Board of Directors, all documents and information relating to the running of the school, which, according to the law, must be kept at the disposal of Board members. These include performance reports, reports of the Financial Controller and the annual financial statement.



(3) The Minister in charge of Regional and Local Authorities or the minister in charge of Finance may also request the production of financial statements at intervals smaller than one financial year.

ARTICLE 67.- The Minister in charge of Regional and Local Authorities, the Minister in charge of Finance or any other competent State body may, as and when necessary, audit the management of NASLA.

ARTICLE 68.- External audits may be requested by the Board of Directors, the Minister in charge of Regional and Local Authorities or the Minister in charge of Finance, as the case may be.

ARTICLE 69.- (1) NASLA shall be subject to the provisions of the Public Procurement Code.

(2) The Director General shall be the contracting authority of all public contracts.

## PART IX MISCELLANEOUS, TRANSITIONAL AND FINAL PROVISIONS

ARTICLE 70.- (1) The property of the Local Government Training Centre (CEFAM), shall revert to NASLA from the date of publication of this decree.

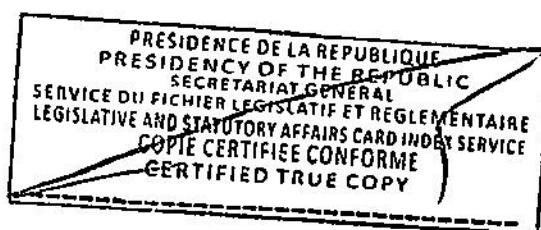
(2) The settlement of liabilities and the liquidation of assets shall be done in accordance with the laws in force.

(3) Property acquisition and disposal shall fall within the competence of the Director General, under the control of the Board of Directors, in accordance with the laws in force.

ARTICLE 71.- (1) Based on its reception capacity, boarding facilities may be offered to students admitted into NASLA who request for such.

(2) The boarding facilities and payment arrangements of students shall be set forth by a decree of the Minister in charge of Regional and Local Authorities.

ARTICLE 72.- The current administration of CEFAM shall ensure the operation of NASLA until the effective setting up of its governing bodies.



**ARTICLE 73.-** Students being trained in CEFAM on the date of publication of this decree shall be governed, until the end of their studies, by the regulation under which they were admitted.

**ARTICLE 74.-** (1) The first cycle certificate of CEFAM shall correspond to a cycle B certificate of NASLA.

(2) The second cycle certificate of CEFAM shall correspond to a cycle C certificate of NASLA.

**ARTICLE 75.-** All prior contrary provisions, especially the provisions of Decree No.77/494 of 7 December 1977 on the creation and organisation of the Local Government Training Centre (CEFAM), together with its subsequent amendments thereto, are hereby repealed.

**ARTICLE 76.-** This decree shall be registered, published according to the procedure of urgency and inserted in the Official Gazette in English and French./

Yaounde,

02 MARS 2020

