

DECREE No. 2025/292 OF 10-JUL 2025  
to reorganize the Grand Chancellery of  
National Orders

**THE PRESIDENT OF THE REPUBLIC,**

**Mindful of** the Constitution;

**Mindful of** Law No. 2019/007 of 25 April 2019 to lay down rules governing national orders;

**Mindful of** Decree No. 2011/408 of 9 December 2011 to reorganize the Government, as amended and supplemented by Decree No. 2018/190 of 2 March 2018;

**Mindful of** Decree No. 2011/412 of 9 December 2011 to reorganize the Presidency of the Republic,

**HEREBY DECREES AS FOLLOWS:**

**Chapter I**  
**General Provisions**

**Article 1:** This decree relates to the reorganization of the Grand Chancellery of National Orders.

**Article 2:** (1) The Grand Chancellery of National Orders shall be under the authority of the President of the Republic, Head of State, Grand Master of National Orders.

(2) The Grand Chancellery of National Orders shall be administered by a Grand Chancellor of National Orders, appointed by decree of the President of the Republic.

**Article 3:** The Grand Chancellor shall:

- preside over Councils of Orders and Commissions;
- administer Orders and Medals;
- propose to Councils of Orders and Commissions of Medals disciplinary action to be taken against members of various Orders and Medals;

- award insignia of Commander and Grand Officer of the Order of Valour, as well as the insignia of Grand Cordon of the Cameroon Order of Merit where the Head of State is unavoidably absent;
- award the Grand Cordon of the Order of Valour to the President of the Republic;
- sign certificates of Knight and Officer of the Order of Valour; Knight, Officer and Commander of the Cameroon Order of Merit, the Agricultural Order of Merit, the Sports Order of Merit, as well as the Medal of Valiancy and the Medal of Merit of the Forces of Law and Order;
- submit the lists of personalities recommended by Councils and Commissions to the President of the Republic for approval.

**Article 4:** For the purposes of its mandate, ~~the~~ Grand Chancellery of National Orders shall have:

- a Private Secretariat;
- a Secretariat General.



## Chapter II Private Secretariat

**Article 5:** Under the authority of a Head of Secretariat, ranking as Service Head, the Private Secretariat shall be responsible for the private affairs of the Grand Chancellor.

## Chapter III Secretariat General of the Grand Chancellery

**Article 6:** (1) The Secretariat General of the Grand Chancellery shall be headed by a Secretary-General appointed by decree of the President of the Republic.

(2) He shall deputize for the Grand Chancellor where the latter is absent.

(3) The Secretary-General of the Grand Chancellery shall have the rank and prerogative of Technical Adviser at the Presidency of the Republic.

**Article 7:** (1) The Secretary-General of the Grand Chancellery shall, under the authority of the Grand Chancellor of whom he shall be the closest aide, coordinate the activities of the internal services of the Grand Chancellery.

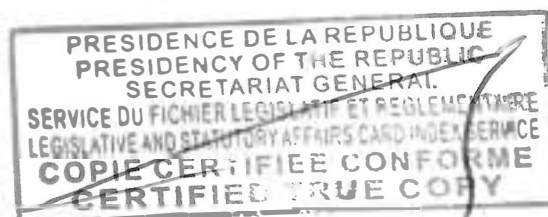
In that capacity, he shall:

- provide secretarial services to the Councils of all the Orders and Commissions provided for by the instruments in force;
- ensure the functioning of the services of the Grand Chancellery;
- draw up the programme of action and the activity report of the Grand Chancellery;
- prepare draft tables on the breakdown of annual quotas of decorations, in accordance with the instructions of the Grand Chancellor;
- prepare draft instruments relating to the National Orders and Medals of the Republic;
- keep up-to-date the database of National Orders and Medals of the Republic;
- prepare draft decisions on disputes pertaining to National Orders and Medals of the Republic, in accordance with the instructions of the Grand Chancellor;
- prepare draft decisions relating to disciplinary action to be taken against members of various Orders and Medals, to be submitted to the Council of each Order by the Grand Chancellor;
- prepare decisions of the Grand Chancellor on all matters falling within his purview;
- keep and maintain the seal of the Grand Chancellery.

(2) In addition, he shall perform any other tasks that may be assigned by the Grand Chancellor or the Grand Master of National Orders.

**Article 8:** The Secretariat General shall comprise:

- the National Orders Unit;
- the Military Honours and Medals of the Republic Unit;
- the National Orders Museum Conservatory;
- the General Affairs Service;
- Bureaus attached to the Secretariat General of the Grand Chancellery;
- the Stores Accounting Service.



## I- Units

**Article 9:** (1) Under the authority of a Unit Head, the National Orders Unit shall be responsible for preparing ordinary nomination and promotion files to be submitted to the Councils of National Orders.

(2) It shall study and prepare:

- exceptional or posthumous decoration recommendations to be submitted to the Grand Master of National Orders;
- draft instruments to authorize the wearing of foreign decorations awarded to nationals.

(3) Besides the Unit Head, it shall comprise 1 (one) Assistant Research Officer.

**Article 10:** (1) Under the authority of a Unit Head, the Military Honours and Medals of the Republic Unit shall be responsible for preparing nomination and promotion files for military honours and medals of the Republic.

(2) It shall study all exceptional or posthumous decoration recommendations prepared by the heads of various corps for their members of the defence or security forces.

(3) Besides the Unit Head, it shall comprise 1 (one) Assistant Research Officer.

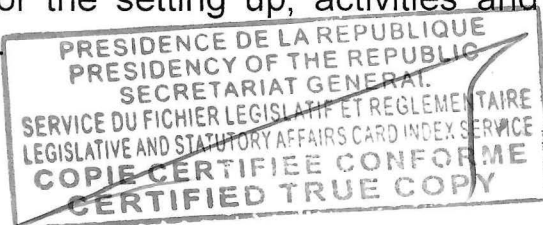
## II- The National Orders Museum Conservatory

**Article 11:** (1) Under the authority of a Curator, the National Orders Museum Conservatory shall be responsible for preserving, classifying, maintaining, and enhancing decorations, archives, monuments, photographs, and all items of historical significance to the Grand Chancellery of National Orders.

(2) As a guide to visitors, the Curator shall be responsible for organizing commemorative events aimed at preserving collective memory, such as exhibitions, seminars, symposiums and festivals organized by the Grand Chancellery of National Orders.

(3) Besides the Curator, the Conservatory shall comprise 1 (one) Assistant Research Officer and 1 (one) Head of the Digital Operations Bureau.

**Article 12:** Under the authority of a Bureau Head, the Conservatory's Digital Operations Bureau shall be responsible for the setting up, activities and computerized management of the Museum.



### III- The General Affairs Service

**Article 13:** (1) Under the authority of a Service Head, the General Affairs Service shall be responsible for:

- staff management;
- financial management;
- mail, liaison and archives management;
- management of the stock of decorations and insignia.

(2) it shall comprise:

- the Administrative Affairs and Personnel Bureau;
- the Financial Affairs Bureau;
- the Mail, Liaison and Archives Bureau;

**Article 14:** Under the authority of a Bureau Head, the Administrative Affairs and Personnel Bureau shall be responsible for:

- managing casual leaves and leaves of absence;
- following-up career files of the staff of the Grand Chancellery of National Orders;
- managing the stock of decorations and insignia.

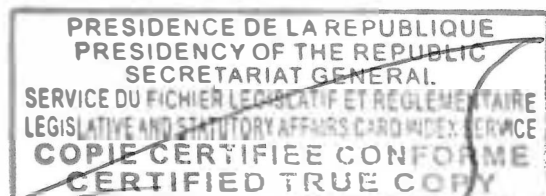
**Article 15:** Under the authority of a Bureau Head, the Mail, Liaison and Archives Bureau shall be responsible for:

- receiving, registering and dispatching “incoming” and “outgoing” mail;
- filing documents.

**Article 16:** Under the authority of a Bureau Head, the Financial Affairs Bureau shall be responsible for preparing, monitoring and executing the budget.

### IV- Bureaus Attached to the Secretariat General

**Article 17:** Directly attached to the Secretariat General and under the authority of a Bureau Head, the Calligraphy Bureau shall be responsible for preparing recipients' certificates.



**Article 18:** Directly attached to the Secretariat General and under the authority of a Bureau Head, the Computer Services Bureau shall be responsible for:

- installing, servicing, maintenance and updating of computer equipment and software dedicated to the computerized system for administering national honours;
- digitizing documents.

#### V- The Stores Accounting Service

**Article 19:** Under the authority of a Stores Accountant appointed to the Secretariat General by the Minister in charge of Finance and ranking as Service Head, the Stores Accountant shall be responsible for:

- keeping accounts relating to the stores management;
- reporting facts and figures on the acquisition, management, and disposal of tangible assets owned by or entrusted to the Grand Chancellery of National Orders.

#### Chapter IV

#### Miscellaneous and Final Provisions

**ARTICLE 20:** Annual recurrent and investment appropriations, in particular for the acquisition of decorations, shall be included in the State budget for the Grand Chancellery of National Orders.

**ARTICLE 21:** (1) Unit Heads and the Curator shall have the rank and prerogatives of Sub-director.

(2) Assistant Research Officers shall have the rank and prerogatives of Service Head.

**ARTICLE 22:** Officials of the Grand Chancellery of National Orders shall be entitled to the benefits granted to officials of similar ranks at the Secretariat General of the Presidency of the Republic.

PRESIDENCE DE LA REPUBLIQUE  
PRESIDENCY OF THE REPUBLIC  
SECRETARIAT GENERAL  
SERVICE DU FICHER LEGISLATIF ET REGLEMENTAIRE  
LEGISLATIVE AND STATUTORY AFFAIRS CARD INDEX SERVICE  
COPIE CERTIFIEE CONFORME  
CERTIFIED TRUE COPY

**Article 23:** All previous provisions repugnant hereto, in particular, those of Decree No. 2019/687 of 26 December 2019 relating to the reorganization of the Grand Chancellery of National Orders, are hereby repealed.

**Article 24:** This decree shall be registered, published according to the procedure of urgency and inserted in the Official Gazette in English and French.

PRESIDENCE DE LA REPUBLIQUE  
PRESIDENCY OF THE REPUBLIC  
SECRETARIAT GENERAL.  
SERVICE DU FICHIER LEGISLATIF ET REGLEMENTAIRE  
LEGISLATIVE AND STATUTORY AFFAIRS CARD INDEX SERVICE  
COPIE CERTIFIEE CONFORME  
CERTIFIED TRUE COPY



Yaounde, 10 JUL 2025

**PAUL BIYA**

**PRESIDENT OF THE REPUBLIC**

www.pro